

Class IV

Professional Publication

(For authorship of a publication only)

MAXIMUM NUMBER OF CLASS IV HOURS PER TWO-YEAR CYCLE: NO LIMIT

Mail to: KOTA, 825 S. Kansas Avenue, Suite 500, Topeka, KS 66612
 Questions call (877) 904-0529

Application MUST be submitted within 60 days after program. Late fee of \$20.00 applies if later than 60 days.

Therapist's Name _____ Kansas License # _____

Address _____ City/State _____ Zip _____

Home Phone (_____) _____ Work Phone (_____) _____

Email _____

Check here if any of the above information has changed.

Please STAPLE all supporting materials to this form

Each Application MUST include ALL of the following or it will be denied:

1. Copy of final publication for verification. If publication was entire book, we need only receive a copy of the Title Page and Table of Contents. If publication was for a chapter in a book, include copies of the Title Page, Table of Contents, and entire published chapter. For Doctorate Dissertations, we need copies of the Title Page, Table of Contents, and Doctorate Degree. All copies of published articles should be actual copies of what was published, not rough draft or notes.
2. \$20.00 late fee if application is being submitted 60 days after program date, payable to KOTA.

Title of book or journal where publication appears _____

Volume _____ Number (if journal) _____ Publication/copyright date _____

Chapter number or article title _____

Length of article or book _____ Contact Hours Requested _____

CIRCLE TYPE OF PUBLICATION, AUTHORSHIP, AND MAXIMUM NUMBER OF CONTACT HOURS BELOW:

Type of Publication	Authorship	Contact Hours
Book Publication	Single Author	30
	Co-Author	20
	Senior Author	15
	Contributing Author	10
	Original Paper	Single Author
Review Paper	Co-Author	20
	Senior Author	15
	Single Author	15
Case Report	Co-Author	7.5
	Single Author	15
Doctorate Dissertation	Co-Author	7.5
	Post-Graduate Work only	30
Abstract	Single Author	15
Book Review	Single Author	15

ATTENTION: This form is to be completed by individual therapists wanting contact hours for a Class IV Professional Publication. This form is not for Class I workshops. **NO EXCEPTIONS WILL BE ALLOWED.** If submitted incomplete, application will be denied. If denied upon first submission, you have 60 days before a late fee is required. If denied again, late fee will NOT be refunded. Notes from employers, airfare receipts, etc. are NOT proof of attendance.

(DO NOT WRITE BELOW THIS LINE)

Reviewer's Initials _____ Date Approved _____ Contact Hours Awarded _____ Class _____

Denial Date _____ Denial Reason _____

Date Received _____ Late Fee _____

Revised 04/2011