

Courtney Cyzman, BSW, JD – General Counsel

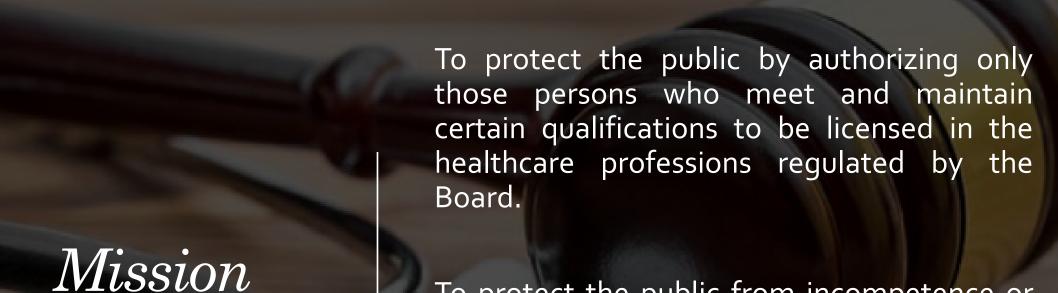
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Disclaimer

Roadmap

- Overview of KSBHA
- Licensing
- General Counsel
- Disciplinary & Litigation
- COVID-19
- FAQs
- Resources





To protect the public from incompetence or unprofessional conduct by persons who have been licensed to practice in Kansas and from unauthorized practice by persons and entities who have not been licensed to practice in Kansas.

Board Members

Appointed by the Governor

4 year terms; 3 term limit

15 total members

- 5 MDs
- 3 DOs
- 3 DCs
- 1 DPM
- 3 public members





SECOND FRIDAY OF EVERY OTHER MONTH

(FEB., APRIL, JUNE, AUG., OCT., DEC.)

OPEN TO THE PUBLIC, STREAMED LIVE ON YOUTUBE, TELECONFERENCE

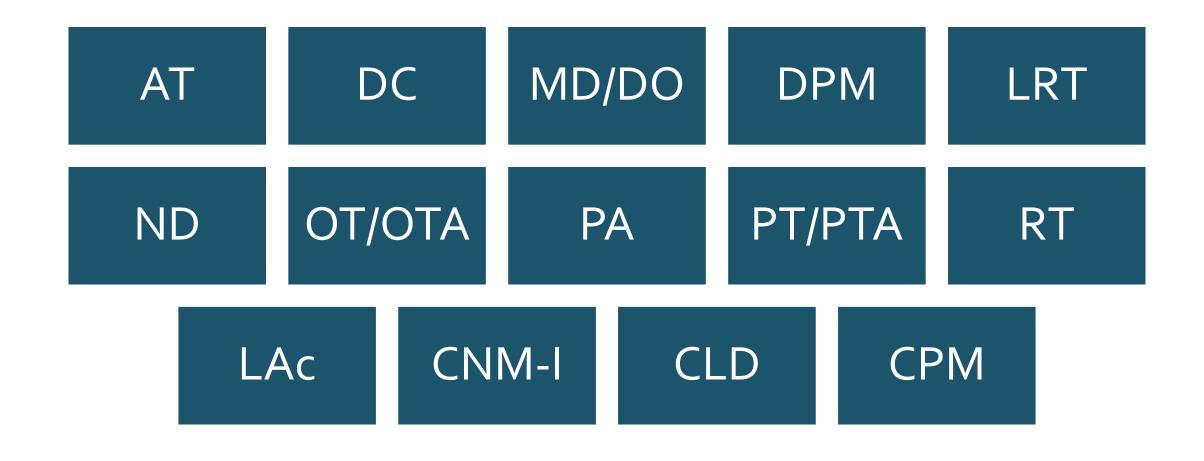




NEXT MEETING IS OCT. 8, 2021 THOMAS ESTEP, M.D. (PRESIDENT); RONALD VARNER, D.O. (VICE PRESIDENT)

Board Meetings

31,438



Who we license



Councils

- PA, PT, OT, RT, LAc, AT, LRT, CNM-I, ND
- Help carry out the provisions of the practice act
- Positions vary in appointment (Governor, Board)
- Meetings typically held quarterly or as needed
- Open to the public

KSBHA OT Council

Advises the Board in carrying out the provisions of the OT Practice Act

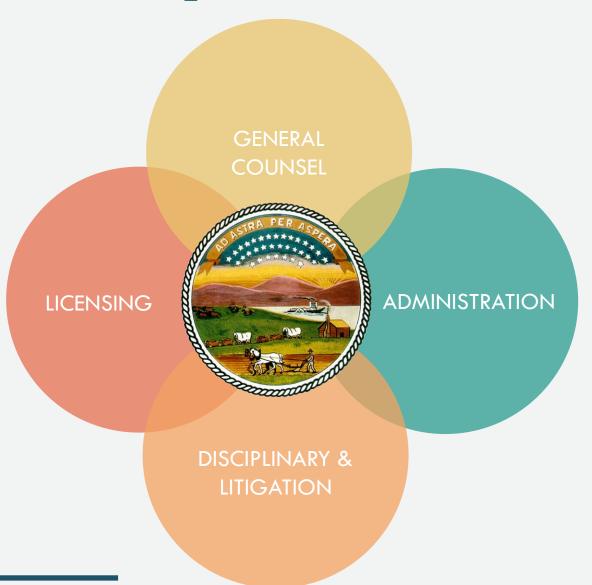
5 council members

- 3 OTs
- 1 Board Appointed Physician
- 1 Board President or Designee

Meetings held quarterly

Next meeting is October 25, 2021

KSBHA Department Overview





Licensing Department Overview



Applications

Initial, Renewal, Reinstatement & Conversions



Maintenance

Upkeep of licensee information in the agency database.
Supervision notices, practice protocols, and termination of supervision



Contact Main point of contact throughout the application process and during the

period of licensure

Point of



License
Verification
Verification of
licensure to state
boards, employers,
and other third
parties



Presentations

Outreach and education presentations

Application Process

Submission of Initial Application to KSBHA



Licensing - Review of Application (in order of date received)

Accounting - Process of Payment



Missing Items:

Missing Requirement Letter (MRL) sent by email

Once missing items received



Complete Application:

Goes to Specialist for Final Review. Ensures accuracy and completeness



<u>Legal Review</u>

<u>Approved:</u>

Issued license, permit or certificate.

- New license letter sent via email
 - Agency webpage updated
 - Wall certificate mailed

Application Guidance & Tips

Information & Documents

- Request 3rd party documents prior to or upon submission of the application
- Ensure documents are primary source received, when applicable
- Provide personal statement and supporting documents for any "yes" answers to attestation questions
- Submit documentation of name change, if more than one name is used

Application Submission

- Review all portions of the application for completeness and accuracy
- Make copies of all items submitted
- Consider submitting items via email when applicable
- Consider tracking or signature confirmation service for mailed items
- Applications will not be fully processed if fees are not included

Processing Time

- Allow at least 2 weeks to receive notification that the application has been processed
- Time of issuance will vary
- Longest delay is waiting for 3rd party documents
- If application is sent for legal review expect a delay
- Stay in contact with the analyst processing your application
- Keep contact information up to date

- 10% increase in new applications received
- Decreased application processing times to 7 business days or less
- Creation of Emergency Temporary License application, Telemedicine Waiver form, and other COVID-19 response forms
- Restructured temporary license and student permit final review process for expedited issuance
- Online portal button added to website
- Wallet cards are now available through online portal
- Nearly all renewal applications have been revised
- Revisions to OT/OTA Supervision Forms
- Implementing HB 2066

Licensing Updates

Changes ahead...



Revising all initial, renewal, reinstatement applications



Creating online initial applications



Implementation of PT Compact



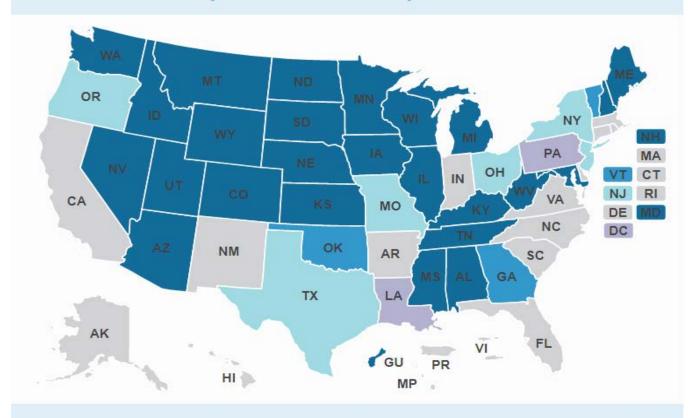
New website



INTERSTATE MEDICAL LICENSURE COMPACT



U.S. State Participation in the Compact



- = Compact Legislation Introduced
- = IMLC Member State serving as SPL processing applications and issuing licenses*
- = IMLC Member State non-SPL issuing licenses*
- = IMLC Passed; Implementation In Process or Delayed*

^{*} Questions regarding the current status and extent of these states' and boards' participation in the IMLC should be directed to the respective state boards.





SERVE AS ATTORNEYS FOR THE AGENCY AND BOARD MEMBERS IN THEIR OFFICIAL CAPACITIES

Legal advice to departments
Legal advice to Board members
Legislation and regulations
Appeals
Defense Counsel
Prosecute unlicensed practice cases
Council Meetings
Professional corporate certificates
Contracts
HR
Presentations
Projects

What's in the works?

- Many regulations promulgation process (new and amendments)
- Increasing our outreach efforts through the Education & Outreach Committee
- Continued discussion with stakeholders on a state-wide strategic plan for healthcare provider wellness
- KSBHA Policy Committee
 - Office Based Surgery



Disciplinary Department





COMPLAINTS

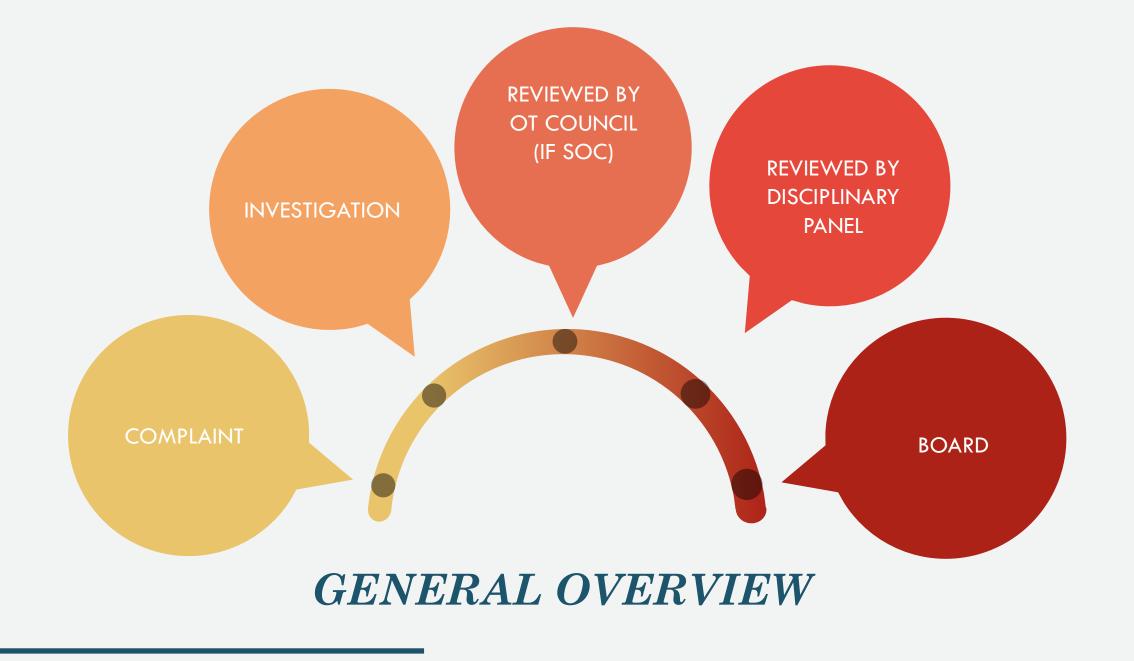
INVESTIGATIONS

Prosecution

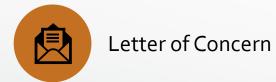
Applications & Licenses

Monitoring

Litigation Department



Board Actions





Professional Development Plan



Public Censure



Fine



Probation



Limitation



Suspension



Revocation

COVID-19 Response



- Generally, all healthcare professionals treating patients located in Kansas (whether by telehealth or in person) are required to have a Kansas license.
- Kansas has never prohibited telehealth as a treatment modality.
- The emergency COVID-19 statute has allowed additional options for out of state providers who wish to treat Kansas patients:
 - > Emergency temporary license



Emergency Temporary License

• Emergency temporary license for COVID-19 response and mitigation is available for all healthcare professions regulated by the Board.

Free

• Allows healthcare practitioner to physically practice in Kansas <u>or</u> conduct telemedicine to patients located in Kansas.

• March 31, 2022

Emergency Temporary License Eligibility

- Hold a valid, full, active, and unencumbered license in another state and are not subject to investigation or discipline in another state
- Have held an active or exempt license in KS within the past 2 years
- Currently hold a valid Federal Active license
- Meet all requirements for licensure in KS but are unable to pay fee due to effects of pandemic
- As of September 8, 2021–281 issued





- Available for all healthcare professions regulated by the Board.
 - Currently hold a full, active, and unrestricted license in another state or meets qualifications for licensure under KS law to practice profession; and not subject of any investigation or disciplinary action by any licensing agency
- Allows healthcare practitioner to conduct telemedicine to patients located in Kansas
- \$100 \$97 application fee; \$3 NPDB fee
- Permanent



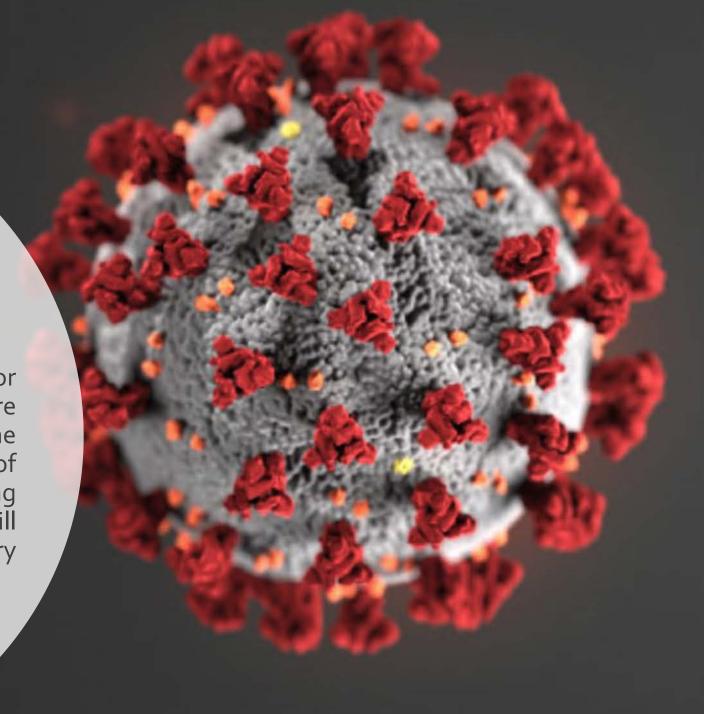


Continuing Education

All in-person continuing education requirements can be satisfied by live, online continuing education until December 31, 2021.

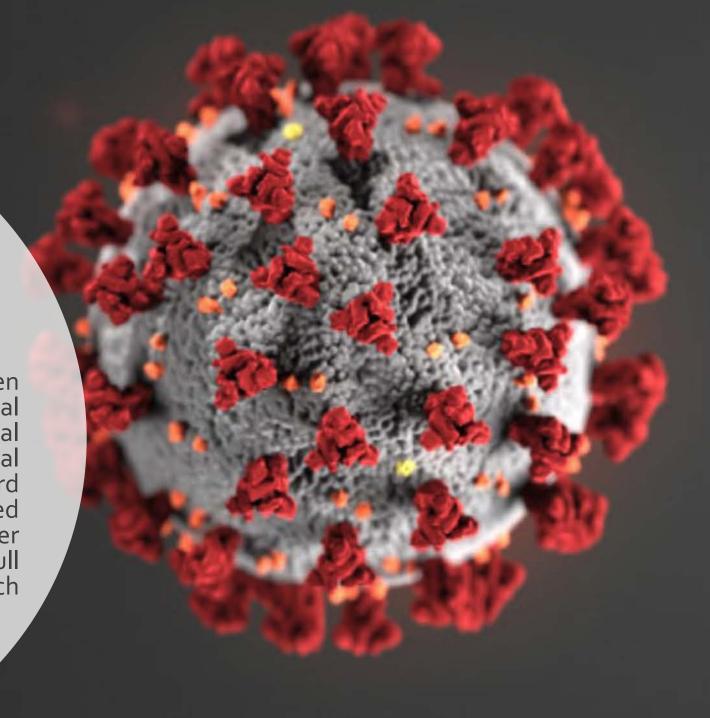
Board Guidance Statements

Technical violations of the Healing Arts Act or other applicable practice act by healthcare providers that do not endanger or defraud the public, which are committed in the course of good faith COVID-19 response efforts during the Kansas emergency declaration period, will generally not be treated as a disciplinary matter by the Board.



Board Guidance Statements

If the Board finds that any licensee has taken advantage of the COVID-19 crisis for personal gain in a fraudulent, misleading, or unethical manner that constitutes unprofessional conduct under the Healing Arts Act, the Board will consider such conduct to be an aggravated violation of the Healing Arts Act or other applicable practice act and will exercise its full authority to impose discipline for such conduct, including suspension or revocation.





How do I update my contact information?



 Complete the Address Change Form and email it to <u>KSBHA_Licensing@ks.gov</u>. You may also mail it to our office.

 http://www.ksbha.org/formpages/licens ureforms.shtml#otforms

How do I change my name with the Board?



 Complete the Change of Name Form and email it to <u>KSBHA_Licensing@ks.gov</u>. You may also mail it to our office.

 http://www.ksbha.org/formpages/licens ureforms.shtml#otforms

How do I get a new wallet card?



• Login to the online portal to access a current copy of your wallet card.

• https://ksbha.ks.gov/egov_boha





KSBHA Resources

- Practice Handbooks
- Policies
- KSBHA_Licensing@ks.gov
- KSBHA_Complaints@ks.gov
- KSBHA_LegalQuestions@ks.gov
- Education & Outreach
 - Website page at http://www.ksbha.org/education. shtml

$Contact\\Information$

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